

CHILD AND FAMILY ALL NATIONS COORDINATED RESPONSE NETWORK
EMPLOYMENT OPPORTUNITY – Competition #2024-18-1

ANCR (Child and Family All Nations Coordinated Response Network) delivers centralized, essential intake services that are part of the comprehensive and coordinated child and family services system in the City of Winnipeg. We provide crisis response and intake case services, conduct abuse investigations, and offer preventative programs and services. ANCR is generally the first point of contact with the child and family services system. We provide service 24 hours a day, 7 days per week. ANCR receives both emergency and non-emergency calls, with highly qualified staff making initial assessments and referring callers to ongoing services as appropriate.

ANCR's goal is to promote and support the safety and wellbeing of children and families by providing culturally appropriate, strength-based child and family intake services. We recognize the role we must take in reconciliation as we embrace and support the inherent right of Indigenous communities to care for and ensure the wellbeing of their children. Our role as a designated intake agency is to commit to the Truth and Reconciliation Calls to Action and ensure that we are always acting to end the colonization and multigenerational trauma perpetrated by our system.

POSITION: Intake Assessment Case Aide - Multiple Positions (Term to March 20, 2026)

CLASSIFICATION: SP3

SALARY: \$56,690 - \$74,854 per annum

CLOSING DATE: October 15, 2024

***PREFERENCE WILL BE GIVEN TO INDIGENOUS CANDIDATES. APPLICANTS ARE ENCOURAGED TO SELF DECLARE. WE VALUE LIVED EXPERIENCE AND KNOWLEDGE OF INDIGENOUS WAYS OF KNOWING, THINKING, AND BEING. ALL OTHER APPLICANTS MUST HAVE A DEDICATION TO ALLYSHIP WITH INDIGENOUS PEOPLE AND AN ONGOING COMMITMENT TO RECONCILIATION.**

An eligibility list may be created for similar positions and will remain in effect for 6 months.

QUALIFICATIONS:

- Must understand the impact of colonization and the legacy of residential schools and the 60's scoop, be passionately committed to de-colonization actions, and have the knowledge and motivation to ending the discrimination experienced by Indigenous Peoples.
- High School, some Post-Secondary education and/or combination of related work experience.
- Ability to speak a second language would be considered an asset.
- Valid CPR and First Aid Certification.
- A valid Manitoba Driver's License with \$2,000,000 liability insurance.
- Related support experience in the social service field.

***A valid driver's license and a vehicle with \$2,000,000 liability insurance is a requirement of this position.**

***A satisfactory criminal records check, prior contact check and a check of the Manitoba Child Abuse Registry is a requirement of all ANCR employment positions. Applicants must be legally entitled to work in Canada.**

DUTIES:

The Case Aide participates in a range of goal-oriented interventions with children and families, will be assigned to work in the Intake Assessment Program and will coordinate a variety of assignments. These include:

- Transportation of Children in Care to and from placement, family visits, school, medical appointments, and other appointments.
- Supervision of visits between children in care and their families, documentation of the visit and communication with the assigned Worker.
- Complete face-to-face visits, well being checks and potentially accompany assigned worker with low-medium risk field visits.
- Caring for children while awaiting placement and providing for necessities while ensuring basic needs are met.
- Assist with administrative requirements such as completion of child in care instruction forms, Notices of Significant Measure forms, appointment letters and mailing out resources.
- Service of court documents, and complete correspondence pertaining to transfers under Section 28 of the CFS Act.
- Assist Intake Assessment workers with gathering information from collaterals (Example: Manitoba Health Information requests).
- Purchase and delivery of supplies for children in care and families.
- Attends unit, program, agency, and other meetings as directed by the Supervisor.
- Develops and maintains effective relationships with professional collaterals and community organizations or individuals.
- Practices professional conduct, communication and behaviour in the workplace as set forth in agency policy.
- Supports Intake Assessment Workers with other duties as assigned, with Director approval.

The Case Aide is required to have:

- Understanding of Indigenous cultures and history, with demonstrated skills working cross culturally.
- Strong organizational, computer, written and oral communication skills.
- Demonstrated skill in working as part of a team.
- Ability to stoop, bend, reach, kneel, squat, and to lift and carry young children (up to 40 lbs.)

All qualified internal candidates will be considered first. Testing may form part of the selection process. ANCR is committed to employment equity and diversity and encourages applications from all qualified candidates, including women, people of any sexual orientation, gender identity, or gender expression; visible minorities and racialized people; and people with disabilities.

Your cover letter and resume must clearly indicate how you meet the qualifications. Please review www.ancr.ca for more information. Please submit your resume with cover letter and quote competition #2024-18-1 by October 15, 2024, to:



Human Resources

Child and Family, All Nations Coordinated Response Network

835 Portage Ave, Winnipeg, MB, R3G 0N6, FAX: 944-4182 Email: ancr-hr@gov.mb.ca

We thank all who apply, however, only those selected for an interview will be contacted.

The Child and Family All Nations Coordinated Response Network (ANCR) acknowledges that we are on Treaty One Land. On Turtle Island, this is the traditional territory of the Cree, Anishnaabe, Oji-Cree, Dene, and Dakota peoples and the homeland of the Métis Nation.